

Basis:

Degree of Sterility - Agency Government US Purchase US Mnfr. US Sterile

From:

Office to be contacted

Name:

Room:

Tele:

Authorized:

Date:

Title:

Approved:

Date:

Title:

Requisition Number:

Voucher Number:

Account Number:

Ship To:

Required Date:

Project Number:

Mark For:

Special Instructions:

ITEM NO	REQUISITION NO.	VOUCHER NO.	UNIT	ORDERED	RELEASED	ACTION
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STOCK NUMBER AND DESCRIPTION:										SHIPPED	S - C-ALL.	DEPOT
										RECEIVED	LOCATION	
NO PKGS	TYPE PKG	PKG. NOS.	UNIT WT	TOTAL WT.	UNIT CU.	TOTAL CUBE	UNIT PRICE	TOTAL PRICE				
ITEM NO												

ITEM NO	REQUISITION NO.	VOUCHER NO.	UNIT	ORDERED	RELEASED	ACTION
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STOCK NUMBER AND DESCRIPTION:									SHIPPED		S - C-ALL.		DEPOT	
									RECEIVED		LOCATION			
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ITEM NO REQUISITION NO.														

ITEM NO	REQUISITION NO.	VOUCHER NO.	UNIT	ORDERED	RELEASED	ACTION
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									RECEIVED	LOCATION	
NO PKGS	TYPE PKG	PKG. NOS.	UNIT WT	TOTAL WT.	UNIT CU.	TOTAL CUBE	UNIT PRICE	TOTAL PRICE			
ITEM NO	REQUISITION NO.				VOUCHER NO.		UNIT	ORDERED	RELEASED	LOCATION	

ITEM NO	REQUISITION NO.	VOUCHER NO.	UNIT	ORDERED	RELEASED	ACTION
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									RECEIVED	LOCATION	
0 PKGS	TYPE PKG	PKG. NOS.	UNIT WT	TOTAL WT.	UNIT CU.	TOTAL CUBE	UNIT PRICE	TOTAL PRICE			
ITEM NO	REQUISITION NO.					VOUCHER NO.		UNIT	ORDERED	RELEASED	ACTION

ITEM NO	REQUISITION NO.	VOUCHER NO.	UNIT	ORDERED	RELEASED	ACTION
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									\$	\$	RECEIVED	LOCATION		
0 PKGS	TYPE PKG	PKG. NOS.	UNIT WT	TOTAL WT.	UNIT CU.	TOTAL CUBE	UNIT PRICE	TOTAL PRICE						
FORM NO						REQUISITION NO.			VOUCHER NO.		UNIT	ORDERED	RELEASED	ACTION

ITEM NO	REQUISITION NO.	VOUCHER NO.	UNIT	ORDERED	RELEASED	ACTION
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Approved For Release 2001/07/28 : CIA-RDP78-03985A000400030033-5													
PKGS	TYPE PKG	PKG. NOS.	UNIT WT	TOTAL WT.	UNIT CU.	TOTAL CUBE	UNIT PRICE	TOTAL PRICE	\$	\$	RECEIVED	LOCATION	

Approved For Release 2001/07/28 : CIA-RDP78-03985A000400030033-5	SHEET	SHEETS
REQUISITION CONTINUATION SHEET	OF	

Fig. II

### REQUISITION CONTINUATION SHEET

Used as a continuation of the Requisition Form (Fig. I).  
This sheet has a maximum of eight "Line Item" stubs.

<b>SHIPPING &amp; RECEIVING DOCUMENT</b>		CONSIGNOR		CONSIGNOR'S VOUCHER NO.	SHEET	SHEETS	
					OF		
VOUCHER DATE	DATE OF SHIPMENT	B/L NOS.	CAR INITIAL AND NO.	SEAL NO.			
TOTAL PKGS.	TOTAL WT.	TOTAL CUBE	PACKAGES SHOWN IN "TOTAL PKGS." WERE RECEIVED IN APPARENT GOOD CONDITION (except as noted on the reverse side hereof)				
			DATE	TALLY NO.	SIGNATURE OF INCHECKER		
			DATE	DEBIT VOUCHER NO.	SIGNATURE OF STOREKEEPER		

Fig. III

### SHIPPING AND RECEIVING STUB

Used as a shipping order on depots.  
As a packing list, where one is required.  
As a basis for preparing the bill of lading.  
As a basis for the stock record of the consignor and consignee.  
As a tally-in by consignee.  
The "Shipping and Receiving" stub is combined with the "Consignee" stub and necessary "Line Item" stubs in making shipments to consignees in the United States or to the overseas through commercial channels.

STATINTL



PURCHASE REQUEST		Approved For Release 2001/07/28 : CIA-RDP78-03985A000400030033-5 Voucher Number:		PAGE 1 OF	PURCHASE ORDER NO.
THRU:			TO:		
APPROVED _____ DATE _____			PROCUREMENT DIVISION, LOGISTICS OFFICE		
IT IS REQUESTED THAT THE ITEMS ENUMERATED BELOW, OR ON ATTACHED PAGES, BE PURCHASED.					
PREPARED BY:		APPROVED BY:		ACCOUNT CHARGE:	
DATE		CHIEF, STOCK CONTROL BRANCH		PROJECT CHARGE:	
I CERTIFY THAT THE ITEMS LISTED BELOW ARE PROPERLY CHARGEABLE TO THE FOLLOWING ALLOTMENT, THE AVAILABLE BALANCE OF WHICH IS SUFFICIENT TO COVER THE COST, AND FUNDS HAVE BEEN COMMITTED.					
APPROPRIATION SYMBOL:		ALLOTMENT SERIAL:		CERTIFIED:	
PROJECT & OBJECTIVE:		ESTIMATED \$ COST:		FISCAL OFFICER	
SHIP TO:		Packages shown in TOTAL PACKAGES were received in apparent good condition. (EXCEPTIONS noted on reverse)			
		DATE _____ SIGNATURE OF INCHECKER _____			
		Quantities shown in RECEIVED space, were received in apparent good condition			
		DATE _____ SIGNATURE OF RECEIVING CLERK _____			

Fig. V

#### PURCHASE REQUEST AND COMMITMENT STUB

Used to submit items to the Procurement Division.  
 The "Purchase Request and Commitment" stub combined with the "Receiving" stub (as above) is used when shipment is to be made to a depot prior to reshipment to original consignee.  
 The "Purchase Request and Commitment stub combined with the "Consignee" stub is used when shipment is to be made direct to the original consignee.

NOTICE OF DUE-OUT ESTABLISHED	FROM: STOCK CONTROL BRANCH SUPPLY DIVISION WING C - QUARTERS EYE	DATE	SH. OF
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Fig. VI

#### NOTICE OF DUE-OUT ESTABLISHED

Used as a notice to consignee of a delay in shipment.  
 Used as a basis for establishing due-out.  
 The "Notice of Due-Out Established" stub is combined with the "Consignee" stub and necessary "Line Item" stubs.

NOTICE OF CANCELLATION	FROM: STOCK CONTROL BRANCH SUPPLY DIVISION WING C - QUARTERS EYE	DATE	SH. OF
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Fig. VII

#### NOTICE OF CANCELLATION

Used as a notice to the requisitioner that items are not to be supplied.  
 Used as a basis for deleting items from the original requisition.  
 The "Notice of Cancellation" stub is combined with the "Consignee" stub and necessary "Line Item" stubs.